

# FIRST DAY OF SCHOOL INFORMATION

We are running a special schedule on the first day of school, September 3, 2013, in order to facilitate an orientation and mentoring program for Grade 9 students. Although the classes on the first day are shorter in length, they are crucial as teachers will be outlining the expectations and evaluation breakdown for their courses and distributing materials.

<b>FIRST DAY SCHEDULE FOR GRADE 9 STUDENTS</b>	<b>FIRST DAY SCHEDULE FOR GRADE 10, 11 &amp; 12 STUDENTS</b>																				
<p>MANDATORY ORIENTATION PROGRAM IN <b>GYM A</b> 8:15 a.m. – 11:10 a.m.</p> <p>LUNCH &amp; TOUR 11:10 a.m. – 11:40 a.m.</p> <p>CLASS ROTATIONS</p> <table><tr><td>Period 1</td><td>11:45 a.m. – 12:30 p.m.</td></tr><tr><td>Period 2</td><td>12:35 p.m. – 1:05 p.m.</td></tr><tr><td>Period 3</td><td>1:10 p.m. – 1:40 p.m.</td></tr><tr><td>Period 4</td><td>1:45 p.m. – 2:15 p.m.</td></tr><tr><td>Period 5</td><td>2:20 p.m.– 2:50 p.m.</td></tr></table>	Period 1	11:45 a.m. – 12:30 p.m.	Period 2	12:35 p.m. – 1:05 p.m.	Period 3	1:10 p.m. – 1:40 p.m.	Period 4	1:45 p.m. – 2:15 p.m.	Period 5	2:20 p.m.– 2:50 p.m.	<p>DELAYED START HALF DAY OF CLASSES ONLY</p> <p>CLASS ROTATIONS</p> <table><tr><td>Period 1</td><td>11:45 a.m. – 12:30 p.m.</td></tr><tr><td>Period 2</td><td>12:35 p.m. – 1:05 p.m.</td></tr><tr><td>Period 3</td><td>1:10 p.m. – 1:40 p.m.</td></tr><tr><td>Period 4</td><td>1:45 p.m. – 2:15 p.m.</td></tr><tr><td>Period 5</td><td>2:20 p.m.– 2:50 p.m.</td></tr></table>	Period 1	11:45 a.m. – 12:30 p.m.	Period 2	12:35 p.m. – 1:05 p.m.	Period 3	1:10 p.m. – 1:40 p.m.	Period 4	1:45 p.m. – 2:15 p.m.	Period 5	2:20 p.m.– 2:50 p.m.
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## **FIRST DAY INFORMATION FOR BUSED STUDENTS:**

- School buses will pick up Grade 9 students and any other students who wish to come early, at their assigned stop and assigned time (check your bus assignment & pickup time at [www.haltonbus.ca/](http://www.haltonbus.ca/)).
- School buses will start pickup runs for remaining Grade 10, 11 & 12 students at 10:55 a.m.
- The **84 OTHS Special** offered by **Oakville Transit** to portions of Clearview will only make the regular run on September 3rd (visit [www.oakvilletransit.com](http://www.oakvilletransit.com) for route & times).

## **SCHOOL BUS INFORMATION:**

- Transportation schedules and bus assignments for September 2013 will be available the week of August 19<sup>th</sup>. To access this information go to [www.haltonbus.ca](http://www.haltonbus.ca) and click on 'Student Transportation Information'.
- Also visit this website to check eligibility for transportation and for the Courtesy Seat policy and application form.

## **TOWN BUS INFORMATION:**

- Information regarding bus route '84 Oakville Trafalgar High School Special' will be available mid-August on the Oakville Transit website at [www.oakvilletransit.com](http://www.oakvilletransit.com).

OT communicates via email. If you do not receive an email from us in the last week of August please contact the main office.

# CHANGES TO STUDENT TIMETABLES

Changes to student timetables continue to be prioritized based on student need. This is to help get students that need changes into classes before classes are filled.

Changes to timetables were dealt with according to the following priorities and timelines:

- **Week of June 10<sup>th</sup> - Conflicts** – students with timetable conflicts were dealt with
- **June 18 – 26<sup>th</sup> - Semester Balances** – unbalanced workload (**no course changes**)

## Last week of August and 1<sup>st</sup> week of class in September

<p><b>Changes Needed</b> – if a student took a course outside of OT and no longer needs a course that is in their schedule, students wishing to change levels – Academic to Applied, to accommodate training for Extra Step students, students without a course prerequisite or students that have changed their destination and need a certain course due to prerequisite requirements</p> <ul style="list-style-type: none"><li>• These students will be seen by appointment – week of Aug. 26<sup>th</sup> and continuing the following week</li><li>• It is recommended that these students come to Guidance <b>prior</b> to registration to make their appointments.</li></ul>	<p><b>Changes Wanted</b> – eg. A student wanting to change from Art to Drama, wanting a 5<sup>th</sup> period spare etc...</p> <ul style="list-style-type: none"><li>• Students may come into the Guidance office <b>after</b> they have registered to pick up a number.</li><li>• Numbers distributed will only be valid on the day they are issued, students not getting a number will need to return the following day.</li><li>• Numbers will be limited to what can be dealt with each day and numbers will be dealt with in order</li><li>• Changes will only be made if there is room in classes and if the change does not upset the balance of classes</li></ul>
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**Wait Lists** – where a requested timetable change is not possible, a student may be placed on a wait list for the class. Students should wait to be contacted regarding admission to a wait listed class. Students admitted will be contacted during the first week of classes.

By following the schedule above we place the students with the greatest needs first. All changes, regardless of need, will only be made if space is available and the change does not upset the balance of the class.

### Please Note:

- Unless a student is 18, all changes to courses need written parental permission which is required prior to making an appointment or picking up a number.  
(A form is available in guidance or a signed note will suffice)
- Setting up of an appointment needs to be done in person
- Timetable change requests for specific teachers will **NOT** be considered

**Guidance Office Hours:** Mon. Aug. 26<sup>th</sup>–Thurs. Aug. 29<sup>th</sup> - 8:30–4:30, Closed Friday Aug. 30<sup>th</sup>  
Guidance Office closed for lunch 12:00-12:30 p.m.

Please remember to regularly visit our website at <http://oth.hdsb.ca> for up-to-date information and events.